Winter 2005 Training Schedule			
January			
January 3	(Monday)	1200 – 1245	EndNote 8.0 Basics
January 11	(Tuesday)	1200 – 1245	EXCEL Basics
January 18	(Tuesday)	1200 – 1245	PowerPoint
January 25	(Tuesday)	1200 – 1245	PubMed Basics
February			
February 1	(Tuesday)	1200 - 1245	EndNote 8.0 Basics
February 23	(Wednesday)	1200 - 1245	LRC Full Text Resource
			Overview
February 24	(Thursday)	1200 - 1300	NLM Toxicology Resources
February 28	(Monday)	1200 - 1245	PubMed Basics
March			
March 1	(Tuesday)	1200 – 1245	EndNote 8.0 Basics
March 15	(Tuesday)	1200 – 1245	Drug Data Resources
March 31	(Thursday)	1200 – 1245	PubMed Basics

All classes are held in the LRC Training Classroom, Building D, and are open to all USU faculty, staff, and students. Registration is not required.

For more information, contact the LRC Reference Librarians: (301)295-3357

### **Drug Data Resources**

Explore the LRC's print and electronic drug resources — USP DI, PDR, Micromedex, etc.

#### EndNote® 8.0 Basics

Master the basics of this powerful reference management software. In this session you will learn how to create your own EndNote library then search PubMed and import references into your EndNote library. Complete the process by learning the Cite-While-You-Write function to place references within your paper and format them using specific journal styles.

# **EXCEL Basics**

Excel objects, data input, constructing formulas, cell references, functions, cell attributes and printing will be discussed. Intended audience: new to Microsoft Excel but familiar with using Windows.

# **LRC Full Text Resource Overview**

An introduction to 3 full text datasets available through your RCS account: Medline (OVID), MDConsult, and eMedicine.

## **NLM Toxicology Resources**

A librarian from the National Library of Medicine's Division of Specialized Information Services (SIS) will speak on the newest public toxicology datasets: ToxNet, ToxMap, and TOXLINE.

### **PubMed Basics**

PubMed is the National Library of Medicine's search interface to MEDLINE, the world's largest database of indexed medical literature. In this session, you will learn how to conduct a basic search, how to search using MeSH vocabulary, and how to order articles online through Loansome Doc.